

**Lake Linden-Hubbell Public Schools
Board of Education
Regular Meeting
July 14, 2025**

A Regular Meeting of the Lake Linden-Hubbell Schools Board of Education was held in Room 102 of the High School building on Monday, July 14, 2025. The meeting was called to order by President Patricia Burton at 5:30 p.m.

Present: Jeff Dennis, Lori Ambuehl, Patricia Burton, David Anderson, Melissa Corrigan, Courtney Holzberger

Absent: Jennifer Beaudette

The meeting opened with the Pledge of Allegiance.

A motion was made by Lori Ambuehl and supported by David Anderson to excuse Jennifer Beaudette from the meeting. Roll call vote. Motion unanimously carried.

There was one addition to the agenda. Item 18-A was a motion to approve the purchase of a floor scrubber. There being no other revisions to the agenda, a motion was made by Courtney Holzberger and supported by Melissa Corrigan to accept the agenda. Roll call vote. Motion unanimously carried.

A motion was made by David Anderson and supported by Melissa Corrigan to accept the July bills (totaling \$135,673.69), the Treasurer's Report, the minutes of the Special Meeting held on July 8, 2025 and the minutes of the Board of Education Policy Committee meeting held on June 30, 2025. Roll call vote. Motion unanimously carried.

Board President Patricia Burton called for expressions from the public Sherry Thomas and April Heikkinen addressed the Board regarding staffing of the Food Service program.

Craig Sundblad gave a Superintendent/6-12 Principal Report.

The Elementary Principal's Report was reviewed.

Jack Kumpula gave an Athletic Director's Report.

Courtney Holzberger gave a report on the Board of Education Policy Committee meeting that was held on June 30, 2025.

A motion was made by Lori Ambuehl and supported by Courtney Holzberger that the Board of Education salaries are as follows: President \$350, Vice President \$350, Secretary \$350, Treasurer \$350 and three Trustees \$350 each. Roll call vote. Motion unanimously carried.

A motion was made by David Anderson and supported by Courtney Holzberger that Range Bank, Superior National Bank, Michigan Liquid Asset Fund, Torch Lake Federal Credit Union, Huntington Bank and Ameriprise Financial Services serve as the school district depositories. Roll call vote. Motion unanimously carried.

A motion was made by Lori Ambuehl and supported by Jeff Dennis that bonding levels be set as follows: Treasurer \$100,000; Superintendent \$100,000; District Accountant \$100,000; all others \$100,000 according to District Policy and insurance company. Roll call vote. Motion unanimously carried.

A motion was made by David Anderson and supported by Courtney Holzberger that in accordance with state law, the school district elects to transport all school children within the district who live approximately 1.5 miles or more from the Lake Linden-Hubbell School and all students along highways where the safety of the pupil is concerned. Exceptions will be reviewed on a case-by-case basis. Roll call vote. Motion unanimously carried.

A motion was made by Jeff Dennis and supported by Lori Ambuehl that the following persons be authorized to sign the checks for the district for the accounts indicated.

General Fund:	Board President, Secretary and Treasurer
Payroll Fund:	District Accountant or Superintendent
Capital Projects:	District Accountant or Superintendent
Debt Retirement:	District Accountant
Athletics:	District Accountant or Superintendent
Internal Accounts:	
High School Activity	High School Secretary
(two signatures)	Superintendent
	District Accountant
Elementary School Activity	Elementary School Principal
(two signatures)	Elementary School Secretary

Superintendent
District Accountant

Hot Lunch

Superintendent or District Accountant

Imprest Cash and
District Scholarship Fund

Central Office Secretary or
District Accountant

Roll call vote. Motion unanimously carried.

A motion was made by David Anderson and supported by Jeff Dennis to designate the Office of the Superintendent to perform all election duties necessary for conducting all school elections. Roll call vote. Motion unanimously carried.

A motion was made by Lori Ambuehl and supported by David Anderson to approve the Lake Linden-Hubbell School memberships and liaisons to: MASSP (Michigan Association of Secondary School Principals), MASB (Michigan Association of School Boards), MASA (Michigan Association of School Administrators), HPS (Hospital Purchasing Service) and Great Lakes Food Co-op. Roll call vote. Motion unanimously carried.

A motion was made by Courtney Holzberger and supported by Jeff Dennis that Thrun Law Firm, P.C. be appointed the School Attorney. Roll call vote. Motion unanimously carried.

A motion was made by Lori Ambuehl and supported by David Anderson that Jeff Klein be identified as the Lake Linden-Hubbell School District's Electronic Funds Transfer Coordinator. Roll call vote. Motion unanimously carried.

A motion was made by David Anderson and supported by Melissa Corrigan to approve the new/revised NEOLA policies as presented:

0131.1	2340	5320	5330	5330.01
5350	5460	8320	8500	8510
Rescind: 8640 and 2264				

Roll call vote. Motion unanimously carried.

A motion was made by Courtney Holzberger and supported by Lori Ambuehl to accept the letter of resignation as presented by Sue Clouthier from her position as Food Service Worker. Roll call vote. Motion unanimously carried.

A motion was made by Jeff Dennis and supported by David Anderson to approve the purchase of

a floor scrubber from Imperial Dade at a cost of \$11,769.95. Roll call vote. Motion unanimously carried.

Other:

Meetings need to be scheduled for the Negotiations Committee and the Personnel Committee. Committee members will be contacted to schedule a date and time for each.

More time is needed to review the proposals for the update of the pneumatic controls as part of the bond project.

The work on the student parking lot as part of the bond project will be scheduled to be completed this summer.

Bids will be accepted for the sale of the 2007 Chevrolet pickup truck and plow.

The ornamental trees in front of the elementary building have become overgrown and need to be trimmed or removed.

There being no further business to discuss, a motion was made by Lori Ambuehl and supported by David Anderson to adjourn the meeting at 6:17 p.m. Roll call vote. Motion unanimously carried.